

MICROSOFT OFFICIAL CURRICULUM

Microsoft

SOFT-365

Get started with Microsoft 365 Copilot (3-hour)

Official Microsoft Learn-aligned instructor-led program for Get started with Microsoft 365 Copilot (3-hour).

AI

Beginner

Microsoft 365

DURATION
0 days

LEVEL
Beginner

FORMAT
Virtual, On-site, or Hybrid

CERTIFICATION
SOFT-365

AUDIENCE PROFILE

Built for these roles

Built for K 12 Educator, School Leader learners adopting Get started with Microsoft 365 Copilot (3-hour).

OVERVIEW

Executive overview

Discover how Microsoft 365 Copilot can increase efficiency by streamlining daily tasks, collaboration, and communication. Microsoft 365 Copilot helps educators draft and summarize documents and emails, design presentations, analyze data, and more. Search for a training provider Find a Global Training Partner to help you get started with this course.

PROGRAM OUTCOMES

Capabilities your teams will gain

- Strengthen capability in ai scenarios
- Strengthen capability in microsoft 365 scenarios
- Strengthen capability in role-based scenarios

ENTERPRISE CUSTOMIZATION

Enterprise customization

Tailor this program to your organization's priorities: Builds current Microsoft credential readiness for Get started with Microsoft 365 Copilot (3-hour) using the official Microsoft Learn outline.

Customization options

- Align labs to your production environment and platform priorities
- Add readiness reviews and instructor-led practice sessions
- Extend into project-specific architecture or delivery coaching

TALK TO US

OFFICE

CURRICULUM

Curriculum roadmap

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MODULE 1

AI

Cover ai skills and implementation practices aligned to Get started with Microsoft 365 Copilot (3-hour).

- Cover ai skills
- implementation practices aligned to Get started with Microsoft 365 Copilot (3-hour)

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MODULE 2

Microsoft 365

Cover microsoft 365 skills and implementation practices aligned to Get started with Microsoft 365 Copilot (3-hour).

- Cover microsoft 365 skills
- implementation practices aligned to Get started with Microsoft 365 Copilot (3-hour)

3

MODULE 3

Role-Based

Cover role-based skills and implementation practices aligned to Get started with Microsoft 365 Copilot (3-hour).

- Cover role-based skills
- implementation practices aligned to Get started with Microsoft 365 Copilot (3-hour)

PRIVATE DELIVERY

Plan a private cohort for your team

Scope delivery format, role mix, and rollout timeline with our solutions team.

Plan Private Delivery

Book advisory call

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TALK TO US

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