

MICROSOFT OFFICIAL CURRICULUM

OpenAI

Applied AI Foundations

Program aligned

Official OpenAI Academy course on turning recurring tasks into repeatable AI-assisted workflows with human checkpoints.

AI Coding

Beginner to Intermediate

OpenAI Academy

DURATION

Self-paced

LEVEL

Beginner to Intermediate

FORMAT

Self-paced / Online

CERTIFICATION

Available on request

AUDIENCE PROFILE

Built for these roles

Professionals applying AI to recurring workplace tasks

OVERVIEW

Executive overview

Applied AI Foundations teaches learners to structure recurring work into steps, identify where ChatGPT can help, and build review points into the process. Official OpenAI learning listed for discovery; delivery remains on OpenAI Academy.

PROGRAM OUTCOMES

Capabilities your teams will gain

- Explore official guidance on Workflow design
- Explore official guidance on Tool integration points
- Explore official guidance on Human checkpoints
- Explore official guidance on Repeatable task patterns

ENTERPRISE CUSTOMIZATION

Enterprise customization

Tailor this program to your organization's priorities: Helps teams convert ad-hoc prompting into repeatable workplace workflows with oversight.

CURRICULUM

Curriculum roadmap

TRAINING PROVIDER

VNode ITeS

MICROSOFT CERTIFIED TRAINER

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Azure · AI · Data · Power Platform

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MODULE 1

Module 1

Workflow design

- Workflow design
- Tool integration points
- Human checkpoints

2

MODULE 2

Module 2

Tool integration points

- Repeatable task patterns

3

MODULE 3

Module 3

Human checkpoints

- Human checkpoints

4

MODULE 4

Module 4

Repeatable task patterns

- Repeatable task patterns

PRIVATE DELIVERY

Plan a private cohort for your team

Scope delivery format, role mix, and rollout timeline with our solutions team.

Plan Private Delivery

Book advisory call

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