

MICROSOFT OFFICIAL CURRICULUM

OpenAI

AI Foundations

Program aligned

Official OpenAI Academy course introducing core AI concepts, prompting, context, output review, and responsible everyday use.

AI Coding

Beginner

OpenAI Academy

DURATION

Self-paced

LEVEL

Beginner

FORMAT

Self-paced / Online

CERTIFICATION

Available on request

AUDIENCE PROFILE

Built for these roles

Knowledge worker, engineer, or team lead building AI fluency

OVERVIEW

Executive overview

AI Foundations is OpenAI's introductory Academy course for workplace AI fluency. Learners practice clear instructions, useful context, output review, and responsible use. Listed here as official external learning — enroll on OpenAI Academy, not through VNode checkout.

PROGRAM OUTCOMES

Capabilities your teams will gain

- Explore official guidance on Prompting basics
- Explore official guidance on Providing context
- Explore official guidance on Reviewing outputs
- Explore official guidance on Responsible AI use

ENTERPRISE CUSTOMIZATION

Enterprise customization

Tailor this program to your organization's priorities: Establishes shared AI fluency for teams before deeper coding-agent or workflow programs.

CURRICULUM

Curriculum roadmap

TRAINING PROVIDER

VNode ITeS

MICROSOFT CERTIFIED TRAINER

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Azure · AI · Data · Power Platform

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MODULE 1

Module 1

AI and LLM basics

- Prompting basics
- Providing context
- Reviewing outputs

2

MODULE 2

Module 2

Instructions and context

- Responsible AI use

3

MODULE 3

Module 3

Review habits

- Review habits

4

MODULE 4

Module 4

Responsible use

- Responsible use

PRIVATE DELIVERY

Plan a private cohort for your team

Scope delivery format, role mix, and rollout timeline with our solutions team.

[Plan Private Delivery](#)

[Book advisory call](#)

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