

PROFESSIONAL COURSE OUTLINE

Microsoft

Microsoft 365 Teamwork Administrator Associate

Program aligned

Warning This certification has been retired.

Cloud

Intermediate

M365, Office Sp, Office Onedrive, Office Teams, Viva Engage

PROGRAM CODE

Program aligned

DELIVERY

Virtual, On-site, or Hybrid

DURATION

Certification readiness

CERTIFICATION

Microsoft 365 Certified:
Teamwork Administrator
Associate

AUDIENCE PROFILE

Who This Program Is For

Built for Administrator learners preparing for Microsoft 365 Teamwork Administrator Associate.

PROGRAM SUMMARY

What This Course Covers

Warning This certification has been retired.

TAILORED DELIVERY

Adapt the program around your team.

This outline can be adapted for virtual, on-site, or hybrid delivery, with emphasis adjusted for your team's platform priorities, role mix, and implementation goals.

Enterprise-ready delivery format

VNode ITeS can align labs, examples, delivery pace, and assessment checkpoints to the required audience profile while preserving the official program sequence where applicable.

COMPLETE MODULE SEQUENCE

Module Flow and Topic Coverage

The structure below presents the current delivery flow for this program, including the associated topics covered under each module.

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MODULE 1

Configure and manage SharePoint Online

Official Microsoft Learn measured skill area for Microsoft 365 Teamwork Administrator Associate.

- Configure and manage SharePoint Online
- Configure and manage OneDrive for Business



Plan the next session

We can tune this outline around your delivery goals and team mix.

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MODULE 2

Configure and manage OneDrive for Business

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- Configure and manage Teams
- Configure and manage workload integrations

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MODULE 3

Configure and manage Teams

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- Configure and manage SharePoint On-Premises
- Configure and manage hybrid scenarios

4

MODULE 4

Configure and manage workload integrations

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- Configure and manage workload integrations

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MODULE 5

Configure and manage SharePoint On-Premises

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- Configure and manage SharePoint On-Premises

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MODULE 6

Configure and manage hybrid scenarios

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- Configure and manage hybrid scenarios

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MODULE 7

Migrate to SharePoint Online

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- Migrate to SharePoint Online