

PROFESSIONAL COURSE OUTLINE

Microsoft

MB-800

Dynamics 365 Business Central Functional Consultant Associate

Built and optimized for small and medium businesses, Dynamics 365 Business Central is an application for companies that have outgrown their entry-level business applications. Growing businesses often outgrow their basic accounting software or legacy enterprise resource planning (ERP) systems that are unable to handle increased inventory and transactions, lack integration with other line-of-business systems, and have reporting limitations. Businesses are also challenged with the logistics of providing services that have more scalability, increased mobility, and availability in the cloud. With Business Central, you can manage your financials, automate and secure your supply chain, sell smarter, improve customer service and project performance, and optimize your operations.

Microsoft Dynamics 365 & Power Platform Solutions

Intermediate

Dynamics 365, Dynamics Business Central, Power Platform

PROGRAM CODE

MB-800

DELIVERY

Virtual, On-site, or Hybrid

DURATION

5 days

CERTIFICATION

**Microsoft Certified:
Dynamics 365 Business
Central Functional
Consultant Associate**

AUDIENCE PROFILE

Who This Program Is For

Candidates for this course are functional consultants who implement core application setup processes for small and medium businesses. They implement and configure Microsoft Dynamics 365 Business Central including setting up core functionality and modules and migrating data to Business Central. Candidates configure the application in collaboration with the implementation team to provide the business with manageability and ease of use. They may configure role centers including adapting insights, cues, action tiles, reports, charts, and extend Business Central by using Power Platform components. Candidates have applied knowledge of meeting business needs by using Business Central, including basic understanding of financial management, sales, purchasing, and inventory. Candidates for this exam typically specialize in one or more feature sets of Business Central. They understand the role of Business Central in relationship to the Microsoft 365 and Dynamics 365 suites of applications.

PROGRAM SUMMARY

What This Course Covers

As a candidate for this certification, you're a functional consultant who implements Business Central including the configuration of the core application, creating companies, and migrating data for small and medium businesses.

**Plan the next session**

We can tune this outline around your delivery goals and team mix.

TALK TO US

 info@vnodeites.com +91 9419 11 4792 +91 9419 11 4792

Serving enterprise clients
across India and global markets

OFFICE

Wework, DLF Forum Infinity Tower C,
Gurugram, INDIA

Serving enterprise clients across India and
global markets

Page 1 of 6

TAILORED DELIVERY

Adapt the program around your team.

This outline can be adapted for virtual, on-site, or hybrid delivery, with emphasis adjusted for your team's platform priorities, role mix, and implementation goals.

Enterprise-ready delivery format

VNode ITeS can align labs, examples, delivery pace, and assessment checkpoints to the required audience profile while preserving the official program sequence where applicable.

COMPLETE MODULE SEQUENCE

Module Flow and Topic Coverage

The structure below presents the current delivery flow for this program, including the associated topics covered under each module.

1

MODULE 1

Deploy and configure Microsoft Dynamics 365 Business Central

Are you new to Business Central? If you are, this path will help you get started. It discusses how to create new companies, implement security, migrate data from other systems, and integrate Outlook with Business Central.

- Administer Dynamics 365 Business Central online
- Create new companies in Business Central
- Migrate data to Business Central
- Migrate on-premises data to Dynamics 365 Business Central
- Manage users and implement security in Dynamics 365 Business Central
- Set up email in Dynamics 365 Business Central
- Integrate Dynamics 365 Business Central with Outlook
- Integrate Dynamics 365 Business Central with Teams
- Create workflows in Dynamics 365 Business Central
- Use approval workflows in Dynamics 365 Business Central

2

MODULE 2

Use journals in Microsoft Dynamics 365 Business Central

Do you need to create and post journal entries in Business Central? Then this path is for you. Setting up general journal templates, creating journal transactions including recurring transactions, and posting transactions are all discussed in the modules of this learning path.

- Set up general journal templates in Dynamics 365 Business Central
- Create and process journal entries in Dynamics 365 Business Central
- Post periodic journal entries in Dynamics 365 Business Central
- Use general ledger allocations in Business Central

3

MODULE 3

Build reports for Microsoft Dynamics 365 Business Central

Do you want to develop or modify reports for Business Central? This path helps you understand how to build and modify reports.

- Introduction to report components in Dynamics 365 Business Central
- Use the report design process in Dynamics 365 Business Central
- Design the data model of a report in Dynamics 365 Business Central
- Add a layout to a report in Dynamics 365 Business Central
- Complete the report request page in Dynamics 365 Business Central
- Add reports to Tell Me and substitute a report in Dynamics 365 Business Central
- Use report triggers, functions, and processing-only reports in Dynamics 365 Business Central
- Implement multilingual reports in Dynamics 365 Business Central
- Work with reports in Dynamics 365 Business Central
- Analyze list data using data analysis mode in Business Central
- Extend reports in Dynamics 365 Business Central

4

MODULE 4

Develop using Power Apps and Power Automate for Dynamics 365 Business Central

Do you want to use Power Apps and Power Automate with Business Central? This learning path discusses how you can use Microsoft Power Platform products with Business Central.

- Introduction to Microsoft Power Platform and Business Central
- Create a canvas app based on Business Central data
- Use Power Automate with Business Central
- Use model-driven apps and Dataverse with Business Central
- Create a custom connector to extend Microsoft Power Platform functionalities with Business Central

5

MODULE 5

Configure sales and purchasing in Microsoft Dynamics 365 Business Central

This Learning Path focuses on the basic components of configuring sales and processing purchasing within Business Central.

- Introduction to integrating Dataverse with Dynamics 365 Business Central
- Get started with the Shopify connector in Dynamics 365 Business Central
- Set up cash management in Dynamics 365 Business Central
- Set up the chart of accounts in Dynamics 365 Business Central
- Work with pages in Dynamics 365 Business Central
- Create purchase documents in Dynamics 365 Business Central
- Processing vendor invoices in Dynamics 365 Business Central
- Create sales documents in Dynamics 365 Business Central
- Invoicing customers in Dynamics 365 Business Central
- Perform a bank reconciliation in Dynamics 365 Business Central

**Plan the next session**

We can tune this outline around your delivery goals and team mix.

TALK TO US info@vnodeites.com +91 9419 11 4792 +91 9419 11 4792

Serving enterprise clients across India and global markets

OFFICE

Wework, DLF Forum Infinity Tower C, Gurugram, INDIA

Serving enterprise clients across India and global markets

Page 3 of 6

6

MODULE 6

Reconcile bank accounts in Microsoft Dynamics 365 Business Central

Do you want to find out how to reconcile bank accounts in Business Central? The bank reconciliation feature and reconciliation journals are discussed in this learning path.

- Perform a bank reconciliation in Dynamics 365 Business Central
- Set up payment reconciliation journals in Dynamics 365 Business Central
- Use the payment reconciliation journal in Dynamics 365 Business Central

7

MODULE 7

Set up financial management in Microsoft Dynamics 365 Business Central

Do you want to use Business Central for financial management? Then, this learning path is for you. It discusses the setup of number series, audit trail codes, posting groups, dimensions and the chart of accounts.

- Set up general ledger configuration options in Dynamics 365 Business Central
- Set up number series and trail codes in Dynamics 365 Business Central
- Set up posting groups in Dynamics 365 Business Central
- Set up dimensions in Dynamics 365 Business Central
- Set up the chart of accounts in Dynamics 365 Business Central

8

MODULE 8

Get started with Trade in Microsoft Dynamics 365 Business Central

Are you using Trade in Business Central? This learning path discusses the setup requirements and how to start using Trade in Business Central.

- Work with Trade master data in Microsoft Dynamics 365 Business Central
- Set up Trade in Microsoft Dynamics 365 Business Central

9

MODULE 9

Process customer and vendor payments in Microsoft Dynamics 365 Business Central

Do you receive payments from customers and pay vendors? This module will help you track both in cash management and process those transactions as necessary in Business Central.

- Set up cash management in Dynamics 365 Business Central
- Enter payments in the cash receipt journal and the payment journal in Dynamics 365 Business Central
- Suggest vendor payments in Dynamics 365 Business Central
- Use checks to pay vendors in Dynamics 365 Business Central

10

MODULE 10

Get started with inventory management in Microsoft Dynamics 365 Business Central

Do you buy and sell inventory items? If you do, this module will discuss how to create items and enter quantities.

- Create items in Dynamics 365 Business Central
- Adjust inventory in Dynamics 365 Business Central

11

MODULE 11

Set up warehouse management in Microsoft Dynamics 365 Business Central

Are you using or planning to use the warehouse management systems in Business Central? If you are, this learning path will help you understand the basic processes of warehouse management in Business Central.

- Get started with warehouse management in Dynamics 365 Business Central
- Set up zones and bins in Dynamics 365 Business Central
- Create new bins in Dynamics 365 Business Central
- Set up put-away templates in Dynamics 365 Business Central
- Configure bins on the location card in Dynamics 365 Business Central
- Prepare warehouse management for item tracking in Dynamics 365 Business Central

12

MODULE 12

Sell items and services in Microsoft Dynamics 365 Business Central

If you sell items or services to customers, this learning path can help you learn how to use Business Central to manage the sales process.

- Create sales documents in Dynamics 365 Business Central
- Ship and invoice items in Dynamics 365 Business Central
- Manage sales price lists in Dynamics 365 Business Central
- Manage sales prices in Dynamics 365 Business Central
- Set up discounts for your customers in Dynamics 365 Business Central
- Promising sales order delivery in Dynamics 365 Business Central

13

MODULE 13

Work with the Microsoft Dynamics 365 Business Central user interface

Do you want to learn about the Business Central user interface? This learning path shows you the user interface, and also how you can personalize it. It also discusses alternate interfaces such as a smartphone.

- User interface essentials in Dynamics 365 Business Central
- Personalize the Microsoft Dynamics 365 Business Central user interface
- Use alternative interfaces for Dynamics 365 Business Central

14

MODULE 14

Set up Microsoft Dynamics 365 Business Central for reporting

Do you want to use Business Central with other applications or make data available in the cloud? Then, complete this learning path. It also includes a module about changing how documents look in Business Central.

- Change how documents look in Business Central
- Configure Business Central for Excel and Power BI

**Plan the next session**

We can tune this outline around your delivery goals and team mix.

TALK TO US info@vnodeites.com +91 9419 11 4792 +91 9419 11 4792

Serving enterprise clients across India and global markets

OFFICE

Wework, DLF Forum Infinity Tower C, Gurugram, INDIA

Serving enterprise clients across India and global markets

Page 5 of 6

15

MODULE 15

Work like a pro with data in Business Central

Are you just getting started with Business Central? This learning path will help prepare you for the types of data in Business Central and how to find information you need in the application.

- Explore and modify information in Business Central
- Search, filter, sort, and select data in Business Central
- Master, supplemental and personal data in Business Central

16

MODULE 16

Purchase items and services in Microsoft Dynamics 365 Business Central

Do you need to create purchase documents like purchase orders and purchase invoices? This learning path shows you how to create purchase documents and address things such as discounts and item charges.

- Create purchase documents in Dynamics 365 Business Central
- Receive and invoice items in Dynamics 365 Business Central
- Set up purchase prices and discounts in Dynamics 365 Business Central
- Post purchase item charges in Dynamics 365 Business Central
- Estimate purchase order receipt dates in Dynamics 365 Business Central

17

MODULE 17

Return items in Microsoft Dynamics 365 Business Central

Do you need to return items to vendors and accept returns from customers? This path will help you learn how to process returns.

- Set up returns management in Dynamics 365 Business Central
- Manage customer returns in Dynamics 365 Business Central
- Manage returns to vendors in Dynamics 365 Business Central

18

MODULE 18

Assemble items in Microsoft Dynamics 365 Business Central

Do you sell assembled items? This learning path provides the information you need to assembly management and items. It also provides steps to produce assembled items to stock or order.

- Set up assembly management in Dynamics 365 Business Central
- Set up assembly items in Dynamics 365 Business Central
- Assemble to order in Dynamics 365 Business Central
- Assemble to stock in Dynamics 365 Business Central
- Assemble for a project in Dynamics 365 Business Central

**Plan the next session**

We can tune this outline around your delivery goals and team mix.

TALK TO US info@vnodeites.com +91 9419 11 4792 +91 9419 11 4792

Serving enterprise clients
across India and global markets

OFFICE

Wework, DLF Forum Infinity Tower C,
Gurugram, INDIA

Serving enterprise clients across India and
global markets

Page 6 of 6